



IT SERVICES

SMG-ONTARIO CONVENTION CENTER
 2000 E. Convention Center Way, Ontario, CA 91764
 TEL (909) 937-3000 | FAX (909) 937-3850
 servicedesk@ontariocc.org | discoverOntarioCalifornia.org

Exhibitor No./Booth: _____
 Notes: _____

Company Name:		Booth/Room #:	Event Name:	
Billing Address:			Event Dates:	
City, State/Country, Zip:		Phone:	Fax:	
Contact:		Email:		
Credit Card #:			Print Name:	
Credit Card Type (Circle One): VISA M/C AMEX		Exp. Date	Signature	

For your convenience we will use this authorization to charge your credit card for any additional amounts incurred. The Ontario Convention Center accepts payments in US dollars on a US Bank or a credit card (AMEX, VISA and MC). Please **Make your check payable to SMG**. Please mail your order with payment to the address listed above or you may fax this form with your signature and your credit card will be processed for payment. Installations are due 72 hours prior to show opening. Cancellations accepted until 72 hours prior to move-in. **Pre Order-Discount rate of 20% off or more applies to orders with payments received 21 days prior to show move-in date. All others are automatically billed at the standard rate. Checks will not be accepted 2 weeks prior to move-in. Prices are subject to change.**

BASIC TELEPHONE SERVICE (Includes 1 Phone 1 Cable)	<u>Pre Order</u>	<u>Standard</u>		<u>Qty</u>	<u>Total</u>
VoIP(Internet Phone) Dial '9'	\$200.00	\$250.00			\$
Analog Phone line/POTS/Credit Card Line	\$120.00	\$150.00			\$
Polycom Phone set - includes cable connection	\$250.00	\$300.00			\$

INTERNET NETWORK SERVICE	<u>Pre Order</u>	<u>Standard</u>		<u>Qty</u>	<u>Total</u>
Events Shared Connection (Sharing building's network) No Router Allowed					
Shared Up to 5 Mbps Emails and web browsing	\$920.00	\$1,150.00			\$
Shared Up to 10 Mbps Fast web browsing	\$1,120.00	\$1,400.00			\$
Shared Up to 25 Mbps Reliable media streaming	\$2,400.00	\$3,000.00			\$

*Shared Network Service includes 1 Ethernet cable connection and 1 Wifi SSID

Events Dedicated Connection (Custom Network for Routers and Servers...etc)					
Dedicated 3 Mbps Wired 1 Public IP address	\$3,196.00	\$3,995.00			\$
Dedicated 10 Mbps Wired 1 Public IP address	\$7,600.00	\$9,500.00			\$
Dedicated 25 Mbps Wired 1 Public IP address	\$15,196.00	\$18,995.00			\$

*Dedicated Network Service includes 1 Ethernet cable connection

*Additional 25% increase on Dedidated Services request on the day of event.

Individual WiFi - (Per Device & Per Day)			<u>Pre Order</u>	<u>Standard</u>	<u># of Days</u>	<u>Qty</u>	<u>Total</u>
Basic	Up to 512K -1 Mbps Wireless	Emails, internet browsing	\$19.95	\$29.95			\$
Standard	Up to 1.5 - 3 Mbps Wireless	Streaming music and video	\$29.95	\$39.95			\$
Premier	Up to 5 - 8 Mbps Wireless	Fast large file downloads	\$74.95	\$89.95			\$
Additional Network Services							
Custom Network Services - Per Hour			\$300.00	\$350.00			\$
Additional IP's			\$125.00	\$150.00			\$
Additional Network Drops with hardline connection			\$150.00	\$200.00			\$
Patch Cable - Up to 50ft - Cate5e			\$25.00	\$35.00			\$
Switch Rental - up to 24 ports			\$120.00	\$150.00			\$
Labor / Floor Work – Per Hour & Per Person			\$250.00	\$300.00			\$

*Overtime rate of an additional 25% may apply after business hours 8am to 5pm Monday through Friday.

Grand Total \$

*Additional network services, such as wireless **buyouts**, bulk bandwidth orders, specific routing instructions, VPN's, labor, and engineering support can be special ordered through the Event Services Department.

Payment in full is required with your order. Payments not received 21 days prior to show will be collected at the standard rate.

Services will not be provided until payment is received. Federal Tax I.D. #23-2511871

Customer Acceptance of Terms and Conditions: _____ Date: _____

Please review our Terms and Conditions to find additional information concerning your orders.

For additional information, please contact the Event Services Department.

Exhibitor No: _____ Floor Plan? Yes _____ No _____ Payment Rec'd.: _____